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Job Description and Person Specification –

Community Workers (1 position)

**Job Description**

Job Title: **Community Worker**

Reporting to: **Green Futures Development Officer.**

Hours: 18 hours per week

Salary: **Salary: £ 24,171 per annum (pro rata) with 8% pension contribution after 3 months’ probation**

Purpose of the position

To work as part of a team on the implementation and delivery of SCOREscotland Green Futures Project. The Community Worker will be required to enable the project to reach as many people as possible from diverse B/ME communities in South West Edinburgh. You will also have the ability to identify the needs of different community members and barriers to their participation in the project programmes. As a team, you will be required to devise imaginative solutions to address the identified needs and barriers in order to enhance meaningful participation. You will also be expected to take a lead in the delivery of any of the different project programmes.

Responsibilities and Duties

Engage with different Black or Minority Ethnic (B/ME) communities in South West Edinburgh to make sure they know about the different elements of the project and support and encourage them to take part.

Assist the Development Officer in identifying the access and participation needs of different community members and working out how best to meet these.

Ensure that all project participants have sufficient opportunity to feed their ideas, thoughts and concerns into the project.

Work as a team to plan, implement and deliver the different programmes:

* Home Energy Advice
* Energy Efficiency Advice drop-in sessions for all
* Cycling skills activities
* Home Food Growing programme
* Fuel efficient driving
* Food waste workshops
* Young People redesign textiles and swap-shops
* Climate change awareness raising workshops or events

Support and encourage all of the project participants to increase their awareness and understanding of climate change.

Assist with the recruitment, induction and training of the project volunteers.

Support the project volunteers as they engage in peer education activities, organising the social events and taking part in the Low Carbon Travel Community Campaign.

Support the participation of members of different communities to participate in the advisory Group.

Assist with ongoing general climate change consultation work.

Assist in ongoing community engagement for SCOREscotland Green Futures Project

Collect data, information to be used for monitoring and evaluation and continuous improvement as well as reporting

**Person Specification**

**Qualifications**

**Essential**

A relevant qualification at HND level or above (in Community Learning and Development, Social Work or equivalent).

City and guilds energy awareness certificate

**Desirable**

Bikeability instructor

**Experience and Skills**

Essential:

At least one year’s experience of community work or community development. This can be from any kind of work – paid, voluntary or college/university placement.

Experience of engaging with diverse communities and supporting participation of community members.

Experience of identifying and responding to needs of community members.

Experience of providing one to one support.

Experience of planning, reflecting on and evaluating work.

Experience of working as part of a team.

Experience of planning leading group work sessions

Experience of leading energy efficiency advice or climate change/carbon reduction or environmental workshops/sessions.

Experience of delivering cycling skills training.

Desirable:

Ability to speak a key community language

**Knowledge and Understanding**

Essential:

Local knowledge of Wester Hailes and surrounding areas of South West Edinburgh

Knowledge of community development methods.

An understanding of the causes and effects of climate change and carbon reduction methods.

A detailed and comprehensive understanding of the challenges faced by B/ME communities in areas of deprivation, the difficulties they face in accessing mainstream services.

**Personal qualities and abilities**

Essential:

Ability to manage own workload.

Ability to work both independently and as part of a team, and to take the initiative where appropriate.

A willingness to learn and develop.

Good communication skills.

Should cycle confidently

**Please note that you will be required to bring proof of permission to work in the UK when and if you attend for interview.**